Опубліковано 12 жовтня 2021р.



# Козовий Дмитро

Активно шукаю роботу

## Писатель, 27000 грн

Повна зайнятість, Неповна зайнятість, Віддалена робота
Бажане місто роботи : Київ
Дата народження: Немає даних
Стать: Чоловік
Сімейний стан: Не вказано
Діти: Не вказано

## Контактна інформація

Зареєструйтеся або увійдіть щоб відкрити контакти пошукача

## Досвід роботи

### content writer, research writer, academic writer, translator

з 01.2019 по поточний час (7 років 9 місяців)
Freelance academic writer
(I have been an academic writer for two years. I have around a thousand completed assignments, including coursework, research papers, article reviews and critiques, movie analysis, literature evaluation, and fictional short stories. I'm more inclined to write technical papers in biology, physiology, neuroanatomy, medicine, law, psychology, history, philosophy, and art. But I also like improvisation and the creative approach, for example, in writing science-fiction novels and poems. I have strong analytical skills and can convey any complex theory, article, or pretty any topic simply and comprehensively.)

### Customer support manager

з 01.2016 по 08.2020 (4 року 6 місяців)
Hexa, Kyiv (IT and telecomunications)
(- support clients on-line via any viable means
- resolve their complaints, requests
- also resolve their personal psychological and family problems (occasionally)
- work under high season pressure
- supervise teammembers as a shift team leader
- work at day and night shifts
- pretty good customer service skills, deep understanidng of the problem and sheer happiness to be helpful)

### Customer support manager

з 11.2014 по 01.2016 (1 рік 1 місяць)
Private company, Kyiv (IT and telecommunications)
(- support clients on-line via e-mails, chats and phone
- resolve their complaints and requests
- work under pressure
- supervise other people
- work at night shifts
- perform other duties as assigned
- excellent customer service skills)

### Customer support manager

з 03.2013 по 10.2014 (1 рік 6 місяців)
AXA Insurance, Kyiv (Insurance)
(- online registration of insurance cases via phone
- legal consulting on insurance products
- case status reporting
- handle and resolve clients complaints and requests
- maintain customer satisfaction at a very high level
- execute multiple tasks simultaneously)

### Translator

з 09.2012 по 03.2013 (5 місяців)
Private lawyer, (Legal consulting)
(Complete translation of international agreements, correction and adjustment to current legislation:
- 280 hotel contracts
- Euro 2012 Football Tournament legal assistance)

### Freelance translator

з 07.2011 по 09.2012 (1 рік 1 місяць)
Freelance, (Translation services)
(Translation of legal and medical documents:
- presentations
- statutory documents

- international agreements
- licenses
- clinical researches)

### Education manager

з 01.2011 по 07.2011 (5 місяців)
Aspect LLC, (Tourism, W&T USA)
(W&T USA:
- interviewing students
- processing documents
- embassy attendance
- legal translations)

### Movie theater attendant

з 06.2008 по 09.2008 (2 місяці)
RC Movies, Corolla, North Carolina, US (Cinema)
(- cinema maintenance
- snacks and tickets selling
- I built a solid skill in English thanks to the enourmous crowds in the line to get a ticket to the Dark Night)

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## Додаткові відомості

Kozovyi Dmitriy

Age: 32 y.o.

Residence: Kyiv

Preferred vacancy: Writer

Professional skills

- PhD of Microsoft Word, Master of Excel and Bachelor of PowerPoint
- natural born blind typing

- APA, MLA, Harvard, and Chicago formatting styles
- literary translation and writing of all sorts of articles, movie summaries, science-fiction stories, and poems.
Languages

English – fluent

Russian – native

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## Освіта

### National aviation university

вища , с 2006 по 2010 (4 року)
International relations, international law, Kyiv,

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https://novarobota.ua/index.php/ua/resume/pisatel-240560