



## Сміт Анна

Активно ищу работу

Administrator, 14000 грн

Полная занятость, Удаленная работа

Желаемый город работы : Работа за границей

Дата рождения: 19 декабря 1982 (43 года)

Пол: Женщина

Семейное положение: Состою в браке

Дети: Есть дети

## Контактная информация

[Зарегистрируйтесь](#) или войдите чтобы открыть контакты соискателя

## Дополнительные сведения

Smit Anna

Personal details

Date of birth: 19-12-1982

Nationality: Ukraine

Married

Children: Smit Lea- 11 years old, Smit Mila – 8 years old

Address: 103, Shevchenko Street, Zhytomyr, Ukraine

Driving license category “B”

Fluent (writing, reading, and speaking) in Ukrainian, Russian and English languages

I am an honest, hardworking individual, with a creative and pro-active approach towards every position and role I take on. I enjoy responsibility and can perform excellent as part of a team and on my own. Accurate, reliable, diligent, and focused on timely, quality work. Work well under pressure and time constraints within a high-volume environment.

#### Education

2019 – Ph.D. degree in Psychology

2009 – Doctor of veterinary science degree majoring in Pathology, Oncology, and Morphology of Animals

2005– Master Degree in Veterinarian Medicine specialized in Veterinary Sanitary Examination

#### Professional Experience:

2020 till present – ESL recruiter in American company “Teachers International” and ESL teacher in private school “Vsesvit”, Zhytomyr, Ukraine.

2019-2020 – sales consultant at «The Local Choice Melrow» pharmacy, Ermelo, South Africa  
[www.facebook.com/LocalChoiceMelrow](https://www.facebook.com/LocalChoiceMelrow)

2017-2019 – admin at «Mileatrading LTD», Witbank, South Africa

2016 p – facial therapist at Isle Beauty and Wellness Salon, Middelburg, South Africa,  
[www.facebook.com/Isle-Beauty-and-Wellness-Salon-1239730429415437](https://www.facebook.com/Isle-Beauty-and-Wellness-Salon-1239730429415437)

2010-2016 – lecturer at the department of Anatomy and Histology, Faculty of Veterinary medicine, National Agro-Ecological University, Zhytomyr, Ukraine

#### SKILLS

Microsoft Office, Excel, PowerPoint, Word, etc. Excellent and intuitive IT skills.

Communication & Organisational Skills.

#### HOBBIES

Sport, gardening, traveling

---

## Образование

-

высшее

---

## Курсы и тренинги

Courses 1. Advanced facial treatments specialist, South Africa 2. Regim-A facial therapist, South Africa 3. Lvl eye-lashes treatment specialist, South Africa

---

<https://novarobota.ua/index.php/resume/administrator-240047>